

**Goodworth Clatford Parish Council  
Council Meeting Minutes 3<sup>rd</sup> January 2023**

**Date of Meeting:** Tuesday 3<sup>rd</sup> January 2023 at 7pm

**Location:** Goodworth Clatford Village Club.

**Present:**

<b>Councillors</b>	<b>Clerk</b>	<b>TVBC + County Councillors</b>	<b>Others</b>
Will Walker (Chairman) Louis Sellers Ian Platt Claire Henderson Chloe Pile Alan Willens	Eveline Attwood	Cllr Flood David Drew	5

***Prior to the start of the meeting Nick Shorter spoke on behalf the Village Shop & Post Office Committee outlining their current financial situation and requested on going financial support from the Parish Council in the form of a grant.***

- The past year had been disruptive due to the fire.
- Energy costs have risen.
- Letter given to all villagers before Christmas asking villagers to support the shop.
- Financial year ends year 31<sup>st</sup> December and the committee meeting is tomorrow.
- Not in position to present accounts to Parish Council at the moment
- The Post office relies on the ongoing support from the Parish Council.
- Nick Shorter said he was happy to come back to the March meeting.

The Chairman explained the Parish Council's position that there was currently more than one request for granting funding and would welcome the accounts in March.

A representative of the allotment association shared the following information.

- An allotment association had been formed with 75% of the allotment holders.
- Representative explained it was approved that she spoke on behalf of 75%
- Pictures of the fencing was produced with concern expressed about repairs required to the barb wire fencing which was overhanging.
- Concern expressed about hedge cuttings left in corner of car park.
- Asked PC to consider allotment holders views and said they are happy to undertake repairs and grass cutting.
- Plot holders unwilling to limit 110L water butts as they are not secure.
- Allotment Association concerned that opportunity should be given to collect more water.
- All members of the Allotment Association have private liability insurance with Allotment Association.

### **23001 Chairmans remarks & Election of Chairman & Declaration**

The Chairman invited nominations for Chairperson to replace him as he had previously stated at the AGM he would step down as Chairman in December. No nominations were received so the Chairman said he would continue until May.

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**23002 Apologies for Absence**

Apologies approved for Natalie Chambers – (maternity leave) Fiona Cross & Robin Welland (*post meeting apologies*)

**23003 Public Participation – The following comments were made by Parishioners**

- It was requested that the Clerk ask Business Stream for a refund for the water leak from the summer.
- The parishioner was concerned that the annual rise in allotment rents may be higher because of the water leak.
- A Parishioner identified a problem with flooding that needs some attention. The EMG will be requested to create a working party to clear the culvert so that it drains into the river.
- A new grit bin had been requested beside the bus stop.

**23004 Declarations of Interest - None**

**23005 To Approve the Minutes of the Council Meeting -** Minutes of the Council meeting held on the 1<sup>st</sup> of November has been circulated to all members prior to the meeting. The Chair asked if all members agreed with the minutes, and all agreed they could be signed.

**Resolved: That the minutes of the Council Meeting of the Parish Council held on the 1<sup>st</sup> of November be confirmed and signed as a true record of the meeting.**

**23006 Update on previous actions from council meetings.**

**23006.1 Allotment discussions**

- **Water Butts –Resolved: They should all be covered with a secure lid. Size not an issue if they are safe, secure, and stable. All members agreed**
- **Conservation Fence – Resolved: The Clerk will write to the licence holder and ask him to separate his fence line from the Parish Council fence line for Health and safety purposes as a matter of urgency. All members agreed.**
- Bonfires- 4 Cllrs voted for compromise (including casting vote) 3 against
- **Resolved: Any bonfire on the allotments will become the due responsibility of the person undertaking this activity needs to be covered by their own insurance. They must not**
  - (a) Cause a nuisance and ensure the wind is blowing in the correct direction**
  - (b) Must not leave the bonfire unattended**
  - (c) Must not light a fire during dry or windy weather conditions.**
  - (d) This condition will remain on risk assessment amended to subject conditions.**

**23006.2 Update on training for Councillors-** The Clerk reported that HALC will provide training at a cost of £800 for up to 16 councillors. This will be revisited after the election.

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**23007 County Councillor Drew report** – Cllr Drew report is in Appendix A

Councillor Drew also reported on the following:

- Councillor Drew said a grant could be available from HCC for the shop if an application was made.
- HCC Highways have completed the surfacing improvements on Church Road

**23008 Borough Councillors report** - Councillor Flood also reported on the following:

- Village shop can apply for the cost-of-living grant
- ID will be required at the elections
- Boundary Commission has changed the constituency boundary which means it will now come under Southampton and Romsey consistency for the elections.
- Winter fuel allowance can be donated to Unity who will allocate it to those in greater need.
- It was suggested a joint approach between neighbouring parishes for the Local Plan in respect to the local gaps.
- Grants for Parish Council's for the coronation is currently being looked at.

**23009.1 Planning**

Decisions

- 22/02417/FULLN Green Meadows – Replacment of Existing Gates - Permission
- 22/02821/FULLN Loxley Barrow Hill – Erection of Garage withdrawn

**23009.2 Potential Planning Infringements**

- **Orchard House 19/01854/DDTPO** – The Clerk reported that she is waiting on TVBC to reply.

**23010.1 Finance** To approve the Statement of Accounts 1st October until 30<sup>th</sup> November 2022. The Clerk had circulated a Financial Statements pack to all members prior to the meeting. There were no comments, and the financial statements were accepted.

**Resolved: That the financial statements between 1<sup>st</sup> October until 30<sup>th</sup> November 2022 be approved and signed by the Chairman.**

**23010. 2 Payments for approval**

**Payments for approval November 2022**

Paid to:	Service:	£
Village Club	Meetings	20.00
Bulpitt Print	Newsletter	158.00
Finest Wood Fuels	Bark Chip	156.00
HSBC	Bank Charges	11.00
Clatford Shop assoc	Section 137 grant	441.30

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SSE	Village Clock	18.04
HMRC Tax	Clerks tax (part payment)	15.45
SSE	Electric Pavilion	103.34
E Attwood Nov	Clerks Fee, Expenses, payrise	814.99

**Total** **1,738.12**

**Payments for approval December 2022**

Finest Fuel	Bark (second load)	156.00
SSE	Village Clock	18.78
HMRC	Clerks Nov tax	180.49
HSBC	Bank Charges	10.00
Clatford Shop Assoc	Section 137 grant	441.30
JRB Enterprise	Poo bags	190.62
Alex Hebden	Tree Maintenance	550.00
Business Stream	Water Recreation Ground	19.05
R Ryder - refund	Wildflower seed The Park	20.00
Village Club	Parish Meetings	34.75
HMRC	Employer NI	30.59
HMRC	Clerks Tax	139.14
E Attwood	Clerks fee & Expenses	504.64
Defribshop	New Pads Defibrillator	91.74
WH Smith	Stationery, stamps, Cartridges	70.85
Business Stream	Allotments	128.47

**Total** **2,586.42**

**Resolved: Payments for November and December 2022 were approved.**

**30th November 2022**

**Bank Statement Balances**

HSBC Current Account	574.33
HSBC Reserve Account	27,013.27
NatWest Current Account	141.81

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NatWest Business Reserve

6,303.43

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**34,032.84**

**23010.3 Approval of Budget 23/24** – This was circulated prior to the meeting.

**Resolved: Councillors approved the budget presented to the council. Members were in full agreement.**

**23010.4 Approval of Precept 23/24**

**Resolved: Councillors approved the Precept for 23/24. The Clerk will request £ 29987.00 from TVBC**

**23010.5 Approval of Internal Auditor 22/23.**- This was circulated prior to the meeting.

**Resolved: Councillors approved the Paul Reynolds as the Internal Auditor at a cost of £395.00.**

**23010.6 Approval of updated Financial Regulations** - This was circulated prior to the meeting and section 3.1 was changed to make the timeline clearer.

**Resolved: Councillors adopted the updated Financial Regulations.**

**23010.7 Approval of Grant Policy** – This was circulated prior to the meeting

**Resolved Councillors adopted the grant policy.**

**23010.8 Discussions and approval of grant for Coronation celebrations for King Charles III** – An email with pictures was shared about the previous coronation in 1953. A Parishioner expressed an interest in organising an event for the Coronation. It was explained that the Village Shop Committee were seeking a grant and funds were limited under section 137. It was suggested that a group needs to be formed and that the group ask how parishioners would like to celebrate with a mini questionnaire/mail drop. The group need to work on the principle of self-funding.

**Resolved: Approval in concept to match self-funding amount.**

**23010.9 Election of Chairperson for Coronation Committee** - The Chairman ask Councillors for a representative of the Council to join the Coronation Committee.

**Resolved: No Councillor volunteered**

**23010.10 Discussions and approval of grant (section 137) Village Shop and Post Office** – This was deferred until a copy of the accounts were shared with the Council.

**23010.11 Update on Nationwide Investment** – The Clerk reported that the application and signatories has been submitted but the website displays a note saying there is a 12-week delay. The application is for an 18-month fixed rate as the 12-month fixed rate was withdrawn immediately after the last meeting. *Post meeting 18 week delay in opening accounts.*

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**23010.12 Update on Change of Signatories Nat West.** - The Clerk reported that this is ongoing and that a second complaint has been lodged with Nat West as at least four mandates have been sent into them and the previous Clerk Robert Wheadon has not been removed as a signatory despite his many attempts to contact them. The

**Resolved: The authorised signatories in the current mandate are Eveline Attwood, Ian Platt, and William Walker. Robert Wheadon (previous clerk) is to be removed as a signatory.**

**23010.13 Approval of playground Inspections 23/24.**

**Resolved: Councillors approved £217.35 for quarterly inspections carried out by TVBC.**

**23010.14 Approval of grounds maintenance cost of the playpark and recreation ground 23/24.**

**Resolved: Councillors approved £958.65 for ground maintenance carried out by TVBC.**

**23010.15 Approval of emptying dog bins 23/24**

**Resolved: Councillors approved £223.25 per bin for TVBC to empty the dog bins**

**23010.16 Approval to increase Clerks Office allowance by £6 per month**

**Resolved: Councillors approved raising the office allowance to £26 per month in line with HMRC tax free allowance.**

**23010.17 Review and approval of Licence fees for private entrance to Parish Council land in January 2024.**

**Resolved: Parish Councillors approved raising the fee from £5 to £15 for allotment, railway, and recreation licenses.**

**23010.18 Review and approval of CK's rent for 23/24**

**Resolved: Councillors approved a 5% raise from 1<sup>st</sup> April 2023.**

**23010.19 Review and approval of allotment rents 23/24**

**Resolved: Councillors approved a 3% rent rise payable from 1<sup>st</sup> October 2023.**

**23011 Environment**

**23011.1 Allotment & Shed update** – The Clerk reported that the shed repairs were not complete.

**23011.2 Footpaths & Highways** – Favourable comments have been received from parishioners for the layer of bark placed on footpath no 4.

**23011.3 Pavilion Repairs** – It was reported that the electric repairs will be carried out on the 6<sup>th</sup> of January.

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**23011.4 Playground Safety report** – It was reported that there was a decayed post. The clerk will ask TVBC for a quote.

**Resolved: Councillors agreed that this should be repaired, and a quote will be sought from TVBC.**

**23011.5 Sheep Wash – Maintenance and repairs of benches -**

**Resolved: The Clerk will seek some quotes for repairs.**

**23011.6 The Park**

Cllr Walker reported that:

- Volunteers planted 300 trees to extend the green corridor.
- Arrangements have been made to cut the hedge at the recreation ground.

**23011.7 Emergency Resilience Plan** – Cllr Henderson reported that

- In the process of reviewing the resilience plan and she just needs to update contact details on the paper copy and then she will circulate.

**23012 Communications**

**23012.1 Discussion about Secure E mail Addresses**

Cllr Sellars reported that Zoho would provide the necessary security and the cost was reasonable. It was suggested that a reference for the company could be sought. A link was circulated prior to the meeting.

**Resolved: The clerk will investigate payment options.**

**23013 - Correspondence**

**23013.1 Speed Watch Coordinator required** – It was reported that the speed watch co-ordinator wants to step down from organising the rota. This was discussed and no one has volunteered to replace him. The clerk will obtain contact details of the volunteers and pass them to Cllrs Platt and Walker. It was suggested the equipment could be stored at the Village Hall.

**23013.2 Request for grit bin & tree at Sheep wash e mail** – It was reported that a Parishioner has requested a grit bin by the bus shelter and that HCC are dealing with it. They also said they had cut up the fallen tree at the sheepwash.

**23013.3 HCC Waste Consultation – No comment**

**23013.4 Letter Resident Green Bin-** TVBC will replace the bin with a smaller bin if more frequent emptying or change of position of bin is required. The clerk reported that it was requested the larger bin remains so the contractor can dispose of the rubbish.

**23014.1 Approval of Meeting dates 23/24** - The clerk explained that the May meeting will need to be within 14 days of the election at Tuesday 2<sup>nd</sup> May was retained for the Annual

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Parish Meeting. The main hall in the club is fully booked throughout the week so the May meeting will be held on a Friday.

**Resolved: The dates were approved.**

**22014.2 Date of Next Parish Council meeting Tuesday 7<sup>th</sup> March 2023 at 7pm**

**Appendix A County Councillor Drew's report:**  
**New Year changes to upholstered seating disposal**

Residents wanting to dispose of upholstered seating at their local household waste recycling centre (HWRC) will see a change introduced in the new year, due to the national requirement for all waste upholstered domestic seating to be separated from other waste and safely disposed of by incineration, in line with Environment Agency guidance. This change will be effective from 1 January 2023

Of Hampshire's 24 HWRCs, 21 will now provide separate containers in which waste upholstered seating will be collected.

Many local borough, city and district councils offer, for a fee, a bulky waste collection service which residents can use as an alternative to taking items themselves to a household waste recycling centre.

Items of upholstered seating furniture such as dining chairs, armchairs and sofas are likely to contain pollutants which stay intact and do not break down, we are required by law to ensure these items are diverted from landfill, separated from other waste and disposed of carefully at one of our energy recovery facilities. This means that they will be incinerated to generate electricity. We also ask that residents avoid breaking up upholstered domestic seating, as this increases the potential for material to escape into the environment.

<https://www.hants.gov.uk/News/20223012Upholsteredisposalchangesnational>

**Pick your top three school preferences when applying for school places in year R and 3**

As the 15 January deadline for school place applications approaches, Hampshire County Council is urging parents of children due to start school in reception year or move to year 3 in a junior school in September 2023 to indicate three school preferences on their application

<https://www.hants.gov.uk/News/21122022SchoolAdmissions>

**Satisfaction with Hampshire Highways is on the up**

Hampshire residents' satisfaction with how Hampshire County Council maintains the county's 5,500 miles of highway has improved, following the County Council decision to provide additional local funding to try to reduce the impact of the year-on-year reductions in Government funding for local highway maintenance over the past decade

Hampshire has been rated third out of all 30 English county councils for public satisfaction with highway maintenance and is the highest performing county authority in the South-East region. Of the 3,300 Hampshire residents who responded to the 2022

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National Highways and Transport Survey, 48 per cent agreed that they were satisfied with the highway maintenance service – a one per cent improvement on the figures for 2021 and two per cent higher than the average for all county councils.

<https://www.hants.gov.uk/News/20221220NHTHighwaysMaintSatisfaction>

**Struggling to keep your home warm? Help is at hand**

As more people feel the impact of rising energy costs and increasingly cold weather, Hampshire County Council is reminding those struggling to heat their homes that help is available

Residents can call the 'Hitting the cold spots' phone line for advice and guidance, from temporary heating and first-time central heating to arranging home visits and sourcing boiler repair funding.

'Hitting the cold spots' services: Assistance to switch energy provider or tariff to help save money on fuel bills.

To access these services, call the team on 0800 804 8601 (lines are open from 9am to 5pm, Monday to Friday). The phone advice line is open to all Hampshire residents. Some services have eligibility criteria, and the advisors will discuss the best possible solution for each caller. More information can be found online.

Since the start of Hitting the Cold Spots in 2011, over 6,600 households have benefitted from the advice and information provided by the team. So far this year, more than 760 Hampshire households have received support.

<https://www.hants.gov.uk/News/131222hittingthecoldspots>

Cllr [David Drew](#)

[Test Valley Central Division, HCC](#)